



Tally level 3: CORPORATE LEVEL

Skills acquired:

Direct Taxation: Understanding TDS, TCS etc.

In Direct Taxation: Understanding Service tax, Sales tax, etc.

Expertise Taxation Knowledge from Registration to Return Filing

Advanced and Updated skills inn Payroll, ESI and EPF

HR Accounting or salary accounting

Tax Deducted At Source:

- *Statutory information of TDS in Tally ERP9*
- *Masters Creation in TDS*
- *TDS vouchers in Tally ERP9*
- *Computation and Deduction of TDS*
- *Payment of TDS*
- *TDS Related reports*

Tax Collected at Source

- *Statutory information of TCS in Tally ERP9*
- *Masters Creation in TCS*
- *TCS vouchers in Tally ERP9*
- *Computation and Deduction of TCS*
- *Payment of TCS*
- *TCS Related reports*

Service Tax in Tally ERP9:

- *Accounting and Inventory master with Service Tax Details*
- *Accounting Treatment of Purchase and Sales of Service*
- *Determining the Service Tax Liability*
- *Payment Of Service Tax*
- *Input Credit Adjustment*
- *Generating the Payment Challans*
- *Service tax Report*

Value Added Tax in Tally ERP9

- *Accounting Master in VAT*
- *Inventory Masters in VAT*
- *Accounting Treatment of Sales and purchase with VAT*
- *Payment Of VAT*
- *Adjustment Of Input Credit*
- *VAT Reports*

Central Sales Tax In Tally ERP9

- *Accounting Master in CST*
- *Inventory Masters in CST*
- *Purchase of Goods from Outstation dealer with CST*
- *Payment Of CST*
- *CST Reports*

Payroll processing in tally ERP9

Introduction Payroll

- ***Kinds of Monetary Benefit***
- ***Payroll application in Tally ERP9***
- ***Payroll information masters in Tally ERP9***

Enabling of Payroll Masters in Tally ERP9

- *Creation of Units*
- *Creation Of Attendance/Production type*
- *Creation Of Pay head*
- *Creation Of Employee groups*
- ***Creation Of Employee Masters***
- ***Creation Of Salary Detail***

Recording the Payroll Vouchers in Tally ERP9

- *Attendance vouchers*
- *Payroll Vouchers*
- *Salary payment flat rate*
- *Automatic Calculation*
- *Manual Calculation*

ESI in Tally ERP9

Salary payment after deducting employee's statutory deduction ESI

Creation of ESI

ESI statutory Pay head

Payment of ESI to ESIC

Generating the ESI Payment Challan

EPF in Tally ERP9

Creation of Employees provident fund Master

Salary payment after deducting employee's statutory deduction EPF

Creation of EPF

EPF statutory Pay head

Generating the EPF Payment Challan

Income Tax in Tally ERP 9

Income Tax related masters in Tally

Processing Salary after deducting the TDS on Salary

Generating the Income Tax Computation Table

Payroll Reports in Tally ERP9

Payroll Statement

Employee Profile report

Employee Pay head breakup

Pay head Employee breakup